



## International Islamic University Chittagong

Office of the Controller of Examinations

Ref: IIUC-CoE/Dept./Exam.-2024 (13)

# NOTICE

Date: 04.12.2024

### **Pre-requisite to Sit for Final Exams in Autumn-2024**

#### **Attn: All Students of Bachelor programs**

This is for information of all students of bachelor programs of IIUC that they have to fulfill the following pre-requisites to sit for the upcoming final examinations of Autumn-2024 (*to be started from December 21, 2024*).

- ▶ **Class Attendance** is to be ensured as per IIUC rules for which 10% is allocated in each course of the total marks **e.g.** Attendance (10) + Class Test & Assignment (10)+ Mid-Term (30) +Final Exam (50)=100.
- ▶ Students having below 60% of **class attendance** are to be declared as **Dis-collegiate** and will be barred from attending in the **Final Exam**.
- ▶ Students having class attendance between **60% to 70% in a course**, will be declared as **Non-collegiate** for which he/she might have to **pay penalties**.
- ▶ **Outstanding Fees** are to be cleared in obtaining Admit Card.
- ▶ **Sitting Arrangement** of each course would have to be followed every day during the Examinations.
- ▶ **Without Admit Card**, none will be allowed to sit for the **Final Examinations**.



*04.12.2024*  
(Prof. Dr. M Gias Uddin Hafiz)  
Controller of Examinations